


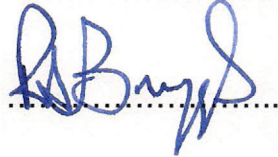


**HAMPSHIRE HEALTH, SAFETY &
ENVIRONMENTAL GROUP**
MEMBER OF THE ROYAL SOCIETY FOR THE PREVENTION OF ACCIDENTS &
THE BRITISH SAFETY COUNCIL
www.hhseg.org.uk

PRIVACY POLICY

- 1) This Website www.hhseg.org.uk belongs to the Hampshire Health Safety & Environmental Group: The Group is voluntary and is managed by elected members.
- 2) In November 2005 after very careful consideration of the guidance on the Data Protection Act 1998; the Executive Committee (EC) decided that the information held and used on behalf of the Group and its members, was exempt from the purposes of registration with the Information Commissioners Office. A copy of the rationale for the decision may be obtained from the EC upon written request.
- 3) Exemption of registration does not mean that Members rights to privacy will be ignored. Those officers of the Group who control information are committed to the protection of the privacy of those using the Group site and of the confidentiality of the information that members provide. Should you have a question or a complaint; please contact a member of the EC.
- 4) The database of membership will lie within the password protected; access for Members area. Members are responsible for maintaining the confidentiality of the password; if a member breaches that confidentiality i.e. passes it on to a third party, then they may be liable to indemnify any costs claims and liabilities suffered to the Group or other members by that misuse.
- 5) The security and management of the database will be further protected by access only granted to the Membership Secretary and the web controller/master. The Membership Secretary will have editorial control of the database and may also access it upon request of a member with relationship to their personal details.
- 6) The purpose of the database is to:
 - a) Maintain membership records.
 - b) Provide contact details of the Group Officers and Executive Committee.
 - c) Provide an opportunity for members to network with other members of similar industries and professions, and for the sharing of good practice and potential solutions to problems.
- 7) Members are responsible for ensuring that their records are updated.
- 8) The Group Information Controllers cannot accept responsibility for confirming the accuracy of the details so provided.

- 9) Members are entitled to know what personal details are held by the Group and may do so in writing to the Membership Secretary. Mr D Owen. 11 Chestnut Avenue, Horndean, Waterlooville, Hampshire. PO8 9EU
- 10) Members details will be removed from the website as soon as possible after they are deemed no longer a member of the Group.
- 11) The database is not to be used for marketing purposes: Any incidents should be reported to the EC.
- 12) Database information will not be disclosed to a third party without permission of the member/s, unless required to do so by law.
- 13) www.hhseg.org.uk does not use cookies: Access for Members area of the website is by http authentication of the username and password; the browser stores and uses them for accessing subsequent pages, when the user closes down, this information expires.
- 14) This website www.hhseg.org.uk is linked to other websites, the members database is not accessible via the link (other than to Group members). Should a member enter another website via a link from www.hhseg.org.uk : The Group cannot accept any responsibility for that site and members are advised to read the privacy policy of that website.
- 15) This Privacy Policy extends beyond the website and includes all electronically or otherwise stored Group information held by members and officers of the Group i.e. Membership Secretary, Honorary Secretary, Honorary Treasurer etc.
- 16) The Executive Committee reserve the right to amend this Policy and will review it periodically or as required by circumstances.

President	<u>PS HEWICK</u>	Signature 	Date <u>24 Dec 10</u>
Chairman		Signature <u>R A BRIGGS</u>	Date <u>24 March 10</u>